

Topsfield Finance Committee
Minutes to the Meetings
February 14, 2011

I. **Call to Order:** Mark Lyons, Chairman, called the meeting to order at 5:32 p.m. with Heidi Bond, Paul Dierze, Stephen Lais, and Holger Luther present. Karen Dow joined the meeting at 5:55 p.m. Town Administrator Virginia Wilder, Selectmen Richard Gandt, Eldon Goodhue and Laura Powers were present. Masconomet School Committee member Ken Vogel and Elementary School Committee Member Jeanine Cunniff were also present. Town Moderator John Kinhan joined the meeting at 7:07 p.m.

II. **Minutes:** Minutes of February 07, 2011 were deferred.

III. **Department Presentations:**

- I. 5:35 p.m. Principal Assessor Pauline Evans discussed the Board of Assessors budget submission as well as potential Warrant Articles.
- II. 5:40 p.m. Town Accountant Pam Wood discussed her budget submission and concerns regarding the Unemployment Insurance budget.
- III. 5:50 p.m. Police Chief Evan Haglund discussed the Police Department budget with the Committee including concerns about officer injuries and the risks to the Fiscal Year 2011 budget.
- IV. 6:15 p.m. A motion to recess passed 6-0
- V. 6:30 p.m. Chairman Lyons reconvened the meeting.
- VI. 6:30 p.m. Town Clerk Paula Burke discussed the Town Clerk budget submission with the Committee.
- VII. 6:45 p.m. Dana Mastroianni, Library Director together with Library Trustees, discussed the submitted Library budget with attention given to MAR requirements. They also discussed a possible library related warrant article.
- VIII. 7:00 p.m. Highway Superintendent David Bond together with Board of Road Commissioners, discussed the Highway Department and Snow and Ice budget submissions.
- IX. 7:30 p.m. Water Department Superintendent Greg Krom together with Board of Water Commissioners, discussed the submitted Water Department budgets.

IV. **Upcoming Meeting Schedule:** The next meeting of the Committee will be held on February 28, 2011 at 5:30 p.m in the Proctor School Library's Teacher's Lounge. Department Heads will continue presenting their proposed budgets during this meeting.

VI. **Adjourn:** A motion was made by Holger Luther to adjourn at 7:45 p.m., seconded by Steve Lais, voted in favor 7-0.

Respectfully submitted,

Paul Dierze